



HAPEVILLE CHARTER MIDDLE SCHOOL

Main Campus - 3535 South Fulton Avenue Hapeville, GA 30354 Phone: 404-767-7730 Fax: 404-767-7706
8th Grade Academy - 6045 Buffington Rd. Atlanta, GA 30349 Phone: 404-941-1041 Fax: 404-941-1002

Ms. Stacy Henry
Assistant Principal

Dr. Audrey Greer

Mr. Clifford Cooks
Assistant Principal

August 24, 2020

Greetings Parents and Families,

It's time to start week 2 of the new school year. Thank you so much for your patience and support as we learned to navigate universal remote learning together. We are committed to ensuring an optimal learning experience for every student and we appreciate your commitment as well. Please make note of the pertinent information below that will guide our week.

HCMS Universal Remote Learning Guidelines for Parents and Students

Hapeville Charter MS has established guidelines to ensure effective teaching and learning takes place during the Universal Remote Learning Period. See those guidelines for parents and students attached in the supplemental handouts. It is critical that students adhere to virtual classroom norms including setting up an appropriate learning space, turning on the camera during instruction, and being in class from start to finish. If there is any guideline in which a student is experiencing difficulty, please communicate with the classroom teachers.

Hapeville Charter Schools Instructional Technology Support Desk

Many students received loaner devices from Hapeville Charter Schools. Students can log on to the school-issued device using his/her username and password. The username is the Hapeville Charter Schools student email address. The password is the student id number (lunch #). If any student experiences technical difficulties, he/she can enter a technology ticket using the following link: <http://hapevillecharter.freshdesk.com>.

Student Schedules in Infinite Campus

Student schedules are live in Infinite Campus. Parents are encouraged to access the parent portal to review their student's schedule and update contact information including email addresses and phone numbers. Also, parents should be mindful of the A/B calendar for select courses. Staff members will work with parents who do not have parent portals to get them set up this week. See the A/B calendar attached.

Student Success Skills Course (SSS)

Have you noticed the Student Success Skills Course in your student's schedule? If so, here's a little information about it! Each student in the district has been assigned to a Student Success Skills Course. The purpose of this course is to create a foundation for managing emotions, healthy relationships, understanding and empathizing with others, being responsible and safe, and learning to cope with difficult situations. The counselors, Ms. Evans and Ms. Cheatoms, will facilitate the SSS course and provide classroom guidance to all students on their independent learning days. The standards will be taught Monday through Thursday from 9am-11:45am. Team Green will participate on their independent learning days which are Wednesdays and Thursdays. Team Gold will participate on their independent learning days which are Mondays and Tuesdays. Attendance will be **MANDATORY** for all students! The time are as follows: 6th grade (9:00am-9:45am), 7th grade (10:00am-10:45am), and 8th grade 11:00am-11:45am. The counselors will send a separate Google Meet



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calendar invite for each session. Sessions with the counselors will begin Monday, August 31st. See additional information in the supplemental handouts.

Communication from Classroom Teachers

Communication with classroom teachers is key. Parents are asked to set up parent conferences, if necessary, and contact teachers by calling the phone number and the appropriate extension using the HCMS Faculty & Staff School Directory attached. Teachers' office hours are Monday – Friday from 7:45am – 8:15am and 3:15pm – 3:45pm. They can also be contacted during the day by appointment only and by email.

Meal Distribution

Hapeville Charter Schools is pleased to announce that we will provide meal services free of charge to every student. Each week, students can pick up meals from the Main Campus in Hapeville or Hapeville Charter Career Academy in Union City (next to the 8th grade building). Meals (breakfast & lunch) can be picked up every Monday and Thursday at either location between 11:00am and 2:30pm.

Sincerely,

Audrey R. Greer