



# HAPEVILLE CHARTER MIDDLE SCHOOL

**Main Campus** - 3535 South Fulton Avenue Hapeville, GA 30354 Phone: 404-767-7730 Fax: 404-767-7706  
**8<sup>th</sup> Grade Academy** - 6045 Buffington Rd College Park, GA 30349 Phone: 404-941-1041 Fax: 404-941-1002

**Ms. Stacy Henry**  
Assistant Principal

**Dr. Audrey Greer**  
Principal

**Mr. Clifford Cooks**  
Assistant Principal

August 10, 2019

Good Day Parents,

The 2019-2020 school year is already off to a great start!! It was so great to greet most of you during our open house and to have parents and students speak with teachers and visit their classrooms. The purpose of this letter is to provide all parents, guardians, and students with pertinent information for our first day of school, Monday, August 12th.

**Morning Arrival/Building Entry** – Students will not be allowed to enter either building until 7:30am. If a student rides the bus, he/she can be dropped off at the bus pick-up location in front of the building but will not be allowed access inside the building. Breakfast will be served from 7:30am – 8:20am. Homeroom starts at 7:50am and students are considered late after 8:20am.

**Transportation** – Sixth and seventh grade students were issued bus tickets during open house. It is imperative that they bring these bus tickets with them to school as the ticket allows each student entry on to the bus before and after school. 8th grade bus routes are now available. Please check the attached bus route schedule to determine pick-up and drop-off for Monday. Tickets for 8th graders will be distributed Monday during the course of the day. Without the ticket, students will not be allowed to get on the bus starting the second day of school.

**School Dismissal** – Afternoon dismissal starts promptly at 3:10pm daily. To ensure the safety of all students, we will use a staggered dismissal. Walkers will be released at 3:10pm, car riders will be released at 3:15pm, and bus riders will be released at 3:20pm. All students should be picked up from school by 4:00pm daily.

**Student Uniforms** – All students should be in full uniform on the first day of school. The uniform information is below.

- Tops - polo shirts with the HCMS school logo; colors for each grade level are green for 6<sup>th</sup> grade, gold for 7<sup>th</sup> grade, and blue for 8<sup>th</sup> grade
- Bottoms - navy blue or khaki pants
- Shoes – solid brown or black dress shoes or tennis shoes; no colored shoes will be allowed.
- Other notes - No jeans or hoodies of any kind will be allowed

**First Day Packets** – On the first day of school, students will receive packets that include pertinent information for parents. While each student will not receive a hard copy of the FCS Code of Conduct, you can use the information below to review the code of conduct as well as sign off on it. It is important that you review and

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discuss the Code of Conduct with your child(ren). Teachers will also review the Code of Conduct with students on the first day of school.

1. Please review and save the updated 2019-2020 Student Code of Conduct & Discipline Handbook at:  
English Code of Conduct 2019-2020<<https://www.fultonschools.org/codeofconduct>> Spanish Code Of Conduct 2019-2020<[https://www.fultonschools.org/site/handlers/filedownload.ashx?moduleinstanceid=25280&dataid=27637&FileName=Final%202020%20FY%20Code%20of%20Conduct%20Spanish%20Translation%20NEW\\_SPA.pdf](https://www.fultonschools.org/site/handlers/filedownload.ashx?moduleinstanceid=25280&dataid=27637&FileName=Final%202020%20FY%20Code%20of%20Conduct%20Spanish%20Translation%20NEW_SPA.pdf)>
2. Please click the link below to review and submit the required Acknowledgement of Electronic Receipt Form. After review of the Acknowledgement of Electronic Receipt, please complete the electronic form and submit it.
3. Acknowledgement of Receipt English  
<<https://nam03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww3.fultonschools.org%2Fcodeconduct&data=02%7C01%7CGatewoodA%40fultonschools.org%7C20e626615a0c4aa9c41408d71b55ae10%7C0cdbc19881694b70ba9fda7e3ba700c2%7C1%7C0%7C637007928332251233&sdata=rJKa%2FvRZxIFtItmCgsGvqGqYXCXZwd4s9PHjWcyeIw%3D&reserved=0>> (English)  
Acknowledgement of Receipt Spanish  
<<https://nam03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww3.fultonschools.org%2Fcodeconduct%2Fhome%2Findexspa&data=02%7C01%7CGatewoodA%40fultonschools.org%7C20e626615a0c4aa9c41408d71b55ae10%7C0cdbc19881694b70ba9fda7e3ba700c2%7C1%7C0%7C637007928332261235&sdata=N%2B0lbn7Z7WgbStVBwdGkjinEtYyaKpgva9kkItXmNHA0%3D&reserved=0>> (Spanish)

Thank you for your attention to these important back to school reminders. All faculty and staff members will be ready to receive students Monday, August 12th!

Sincerely,

*Audrey Greer*

Audrey R. Greer, Ph.D.  
Principal

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